

St Mary's Hampton School PTFA Annual Report for the AGM

Tuesday, 23rd January 2018

The St Mary's Hampton Parent Teachers Friends Association (PTFA) is a committee elected at the Annual General Meeting.

The committee currently consists of: Chair, Vice-Chair, a Secretary and Treasurer. There are also committee members, made up from parent members and Hampton Football Club as well as a teacher representative.

The objectives of the PTFA are to advance the education of the pupils by providing and assisting in the provision of facilities for education at the school (not normally provided by the Local Education Authority), to foster more extended relationships between the staff, parents, pupils, governors and others associated with the school; and engage in activities which support the school and advance the education of the pupils attending it.

The money raised by the PTFA over the last year has been used to fund the following:

- School Play frame
- Wet Weather boxes for all Classes
- There is a balance as per the Treasurer's Report which will be used to fund 12 Keyboards for Piano Lessons and the remaining monies will be used towards the purchase and installation of an outdoor classroom as agreed at the PTFA meeting on 6th November 2017

The main activity of the PTFA has been the organisation of fundraising events and social events to further relationships between the pupils, teachers and parents. As the treasurer report shows this has been a very successful year.

PTFA Fundraising Activities

- **Cake Sales** - have been run by joint classes usually on Fridays or during assemblies. We have seen a noticeable decline in profit this year which we should address. In past years we have found cake sales to be an easy fundraising event consistently bringing in a profit of £100+ however this has dropped to around £70-£80 per event which is disappointing as the school is ever growing and we expect a growing profit. Could this be due to more parents providing shop bought cakes or are we not advertising heavily enough?
- **Ice Lolly Sales** – this was extremely popular, made a steady profit and we intend to continue these sales throughout the summer months
- **Bag2School Clothes Collection** – this made a surprising return of £116 and was quite easy to organise so should be considered for summer term.
- **Curry & Quiz Night** – we had great feedback about this event with a good attendance. The interval games were great fun and the evening raised a good amount.

- **Spring and Summer Fairs** – profits for these events have increased by 50% every event. The PTFA team in charge of managing these events have developed strong relationships with the local community who have been amazing with their support and donations. Special thanks to Tredinnick & Bower who have sponsored 12 boards for each event and Birdie Bikes who donated our Star Prize on both of these events. Parental support has greatly improved this year and the 2000 flyers and 200 posters distributed for each event saw a large increase in attendance from outside the school.
- **School Birthday Family Fun Day** – this was the first time that we have run a Family Fun Day and we decided to make it more of a social occasion than a big fundraiser. Parents and children alike seemed to have a great day and we were very lucky with the weather. It was a nice way to welcome new reception class children and their parents in to school and celebrate the school's 4th birthday.
- **Axel Scheffler Sketch Auctions** - our ex Chair Maeve Adams kindly arranged for the famous children's illustrator Axel Scheffler to spend an afternoon in school with the children and two of the sketches he drew during his chat were then auctioned. This raised nearly £500 for school. Thank you Maeve. We'd love to have him back and perhaps he can bring Julia Donaldson with him if she's free?!
- **Movie Nights** - were run for both children and adults alike. They were both fun evenings and we should drum up volunteers to run more of these going forward.
- **Second Hand Uniform Sales** – we have not seen a great profit this year. Donations have come in thick and fast and have largely been organised in to category and size but we need to identify a parent who is willing to own second hand uniform, organise sales and keep the stock in order.
- **Christmas Fundraising** – a huge effort was made during November and December on a number of activities.
 - Poppy Sheikh once again organised the children's **Christmas Card** designs and made over £400. Earlier in the year Poppy organised the Children's Tea Towels too. Thanks for your hard work Poppy.
 - We ran our first **Christmas Shopping Night** which was a roaring success. With a big turn out from parents and local community, most of the external stalls reported to be very happy with their takings. We raised £1,145.00 and feel this is definitely an event to add to next year's agenda.
 - With the help of Jane Nicholson St Mary's School had an extremely profitable stall at the **Hampton Village Fair** raising nearly £1,000 with beautiful Christmas Crafts, foods and stationery made by our parents and grandparents, decorations organised by Hayley McKenna Brown and both an adult bottle tombola and a continuation of the raffle started at the Christmas Shopping Evening. A special thank you to Stacey Forbes for the use of her premises at Tyler's Mum's Salon and to all who helped man the stalls.
 - Sharon Tattam ran St Mary's School's first **Christmas Tree Sale** and made an astounding £317. The trees were of an excellent quality and great value for money and each tree raised the school £10. This should definitely be run again giving parents good notice and perhaps an early December delivery?

- Another first – Ruth McCann and Seena Mistry ran a brilliant **Wreath Making Night**. It was great value for money, well attended and made over £200. A great effort ladies. Another one for next year's agenda.
- We had a Coffee Morning selling more crafts, a hot chocolate sale and coffee and cake at the Dress the Tree Assembly
- To round off the year we held an evening **Children's Christmas Party**. The thought for next year is that Parties and Discos should be split in to at least two sessions as the event was a little chaotic with all of the children and their parents present. A focus group should be set up to discuss this and work out the best way forward.
- **Easyfundraising** – we now have a total of 62 supporters signed up to raise money whilst shopping online using this support organisation. The total raised to date is £765.84. I would like to see a push on getting the remaining parents and grandparents signed up to this as it's a free and easy way to raise money and just takes a few minutes' education to get parents using it.

An amazing amount of events for a very small school I think you will agree?

Communication

We were pleased with the parent support for our events and fundraising activities during the year in terms of attendance at the events, and the feedback we have received has been positive. One area we have found challenging in the past is in encouraging sufficient helpers for some of the bigger events especially the Spring and Summer Fairs. There was a marked improvement in 2017 but it is important that we continue to build on the increased support for our events.

We have been communicating more clearly and regularly with the parent body about the work of the PTFA and Zoe Parish has written regular PTFA Updates since June 2017 detailing what we are doing, what we have done and what help we require. We are aiming to get more organised and give more notice and with new committee members coming on board we are hoping this will be easier to achieve.

Membership of the PTFA Parent's Facebook group continues to grow and currently stands at 103 members, providing a good, instant way of communicating with many of the parents – it would be great to get every parent on board where possible.

2018 Planning

A planning meeting will be set up for shortly after the Annual General Meeting to plan for 2018 events. Appointed PTFA members will meet to plan events during the year, come up with further ideas and delegate duties where appropriate.

A plan was set in place in 2017 to challenge each class to run a minimum of one event during the school year with a league table of how much was raised and perhaps a gift for the top achieving class. A reminder needs to be sent to ensure that each class' Class Reps get dates in the diaries during Spring and Summer Terms.

A Bingo Night and/or Karaoke Night have been discussed. With the newly appointed committee members and growing numbers of parents and support we hope to have a less busy, more profitable 2018. An ambitious target being discussed is to have an outdoor classroom purchased and installed in time for the Summer Fair – this would make a great bandstand for a band and perhaps could be used for a Barn Dance for the School Birthday in September. Spring Fair is less than two months away so we have our work cut out as usual!

Thank you

On a personal note I would like to take this opportunity to say how much I have enjoyed being vice chair for a year and then Chair of the PTFA for the last 2 years and a term. I won't deny that at times it's been hard work on top of running my own business, especially during the first couple of years when the committee were continuing to set up processes and testing out a diverse range of events for the first time. However it has been very rewarding and it's given me a unique opportunity to help not only my children, their friends and of course the whole school but I've also got to know lots of parents and teachers as a result. I am sad to see one of those good friends, Hannah Mitchell, leave her post as Vice as she has worked alongside and we have supported each other from the start. She has given up so much of her time but I know that she intends to continue supporting the PTFA as much as she can and I'm sure we'll still see lots of her in school and at events.

It is exciting that we have had applications for both the new Joint Chair position and the Vice Chair position and I am looking forward to sharing the event management tasks with these new committee members who will no doubt bring fresh ideas and lots of energy and enthusiasm. Watch this space for notification of who is voted in to these positions.

Lastly a big thank you to everyone in the PTFA for all your support and enthusiasm and of course your much needed sense of humour. A big thank you to the amazing Teaching Staff and School Governors who have given us so much support.

I wish everyone a very successful 2018 and am confident that it will be a very good year for the PTFA.



Sarah Taylor-Murrell

St Mary's Hampton CE Primary School PTFA Chair